

STUDENT-ACADEMIC STAFF LIAISON COMMITTEE

Chairperson:

Student Representative

Members:

- Student Representatives
- Academic Staff Member
- Student Welfare Officer

Frequency of Meeting:

Termly

Responsible to:

Executive Committee

Purpose

The purpose of Student-Academic Staff committee (SSLC) is to ensure that there is an effective channel for formal communication between students and staff in every part of WLCBMS.

Scope

This procedure covers all students, part time and full time, undergraduate and postgraduate.

Terms of reference:

The Student-Academic Staff Liaison committee is advisory to the Principal with following terms of reference.

To consider and discuss matters relating to:

1. The content and organisation of programmes of study and any proposed changes;
2. The provision of academic facilities and general College facilities;
3. College social activities;
4. Provision for student welfare including the operation of the personal tutor system;
5. Arrangements for induction and study skills provision;
6. Local monitoring of academic standards through, for example, consideration of annual programme reviews, external examiners' reports, first destination statistics and results of student evaluation questionnaires;
7. Election of student representatives to College Boards and WLCBMS committees with assistance from the Student Welfare office;
8. Any other matters on which the SSLC wishes to express a view;
9. To consider any other matters referred to by the other committees (with the exclusion of the EAB).

Where detailed discussion of the teaching of a particular module takes place, the SSLC may choose to exclude the identity of the teacher concerned from the minutes.

Reviewed July 2017