

ACADEMIC COMMITTEE

Chairperson:

Deputy Principal

Members:

- Dean of Teaching
- Head of Business Management
- Head of IT
- Head of Health & Social Care
- Academic Registrar
- Distance Learning Manager
- External Member
- Student Representative

Frequency of Meeting:

Termly

Responsible to:

Executive Committee

Purpose

The Academic Committee advises and reports to the Executive committee on all matters relating to the teaching of a course, the curriculum, examinations, continuous assessment and course development, student progress and entrance requirements of students.

Terms of reference

1. To maintain and enhance the academic quality of the College academic provision and to assure academic standards for all of its awards, in keeping with the College strategic goals.
2. To award diplomas, certificates and other academic distinctions in accordance with the prescriptions of the College's quality policies and procedures.
3. To approve award titles, programmes of study, and research programmes leading to an award.
4. To make recommendations to the Executive committee on any matters referred to the Academic committee by the Executive committee or on any other matter relating to academic quality and standards assurance or institution-wide academic policy and strategy; thereby providing the Executive committee with access to the opinions of students and academic staff in such matters.
5. To establish standing committees as are appropriate for the expedient execution of business, clearly stating limits of delegated authority, responsibility and reporting arrangements in each case.
6. To evaluate the effectiveness of CPD in relation to teaching standards.
7. To regulate academic misconduct and student discipline.
8. To add, amend and revoke regulations and to manage its delegated responsibilities.
9. To conduct other functions when directed by the Executive committee

The Chairperson of the Academic committee has the responsibility and the authority for all academic matters in relation to academic regulation, resourcing, and the planning and development of programmes.

Reviewed July 2017